

PLEASE READ!!!

ARTISTS CO-OP GALLERY

PRESENTATION AND FRAMING REQUIREMENTS FOR MEMBERS AND GUESTS IN ALL GALLERY EXHIBITS

Effective October 2012

TWO-DIMENTIONAL ART

- All artwork must be presented in a professional manner.
- Artwork must be ready to hang with wire attached to the frame between one-fourth to one-third of the way down the sides from the top.
- The wire needs to go through the eye screws twice and the ends wrapped around the wire, no more than 3 inches, and the excess wire cut off. Leave only an inch (2 fingers) of play in the wire. Stapling of wires to the frame will not be accepted nor will wires attached to backing instead of the frame.
- Paintings and photographs on paper must be covered with clean scratch-free glass or Plexiglas.
- Mats should be appropriate to the size of the piece. Artwork should not touch the glass. Mats need to be new and clean. If the artwork is floated, spacers need to be used.
- All artwork must be held securely in the frame.
- Backing should be foam board or mat board. No cardboard. Dust covers are encouraged as it presents the art in a professional manner.
- Stretched canvas and panel board (oils & acrylics) need to be securely attached to the frame and wired properly. The back needs to be neat and clean and the art properly identified.
- Gallery wraps do not need a frame but the edges should be painted. Gallery wrap canvas is stapled on the back of the frame, not on the sides. Dust covers are not required for oil and acrylics.
- All artwork must be properly identified on the back of the art with the name of the art, artist's name, medium, price and number that corresponds to the number on your inventory form.
- Do not underestimate the need for a professional look. Your work reflects on the gallery as well as your presentation. No matter what the price of your work, the presentation of your art may be the deciding factor for acceptance into the gallery; the deciding point in a sale; as well as presenting your art in a way that you are proud of it.

THREE-DIMENSIONAL ART: Pottery, baskets, wood items, sculpture, glass, etc.

- All art must be identified with proper sized tags or stickers with your name (not initials), price and item number that corresponds to your inventory form.